



Westerville Sunrise Rotary Foundation Grant Criteria 2016

The mission of the Westerville Sunrise Rotary Club is to advance the Object of Rotary through energy, involvement, fellowship and openness in a positive environment.

Rotarians work in Five Avenues of Service:

- Community Service
- International Service
- Club Service
- Vocational Service
- New Generations

The Westerville Sunrise Rotary Foundation, established in 1996, is the supporting Foundation of the Westerville Sunrise Rotary Club. The source of funds to grant is income on our Endowment which has been built through fundraising efforts of the club, as well as direct individuals' donations. The amount available for the grant(s) is defined as the interest, dividends and capital gains produced in the prior year generated by the Endowment Fund which is held at the Columbus Foundation.

Grants from the endowment fund are to be utilized for the advancement of programs and projects that support children and youth who live or study within the Westerville City School district boundaries. Recipients must be, or be affiliated with a non-profit 501(c) (3) organization.

Eligible recipients are any individual or entity who sponsors or hosts programs or activities that directly benefit children or youth in the Westerville area. The age criteria for those who will benefit is from birth through undergraduate college students. Recipients must complete the attached application to define the impact, to outline the budget, to enumerate funds available other than this grant, reference the planned number of youth impacted, and a budget to cover this impact. Grantees must be willing to present their project or program success to the club at a regular Sunrise Rotary meeting.

Grants may be available for no less than \$2,000 and no greater than \$8,000 and must be spent within 8 months of the fund distribution.

Preference will be given to new requests and/or recipients (requests or recipients that haven't been funded in the last 2 years). Preference is given to programs that emphasize service to youth or programs that instill and teach service as a value to youth. Preference is also to fund equipment or learning materials that can be used in the year expended as well as in future years. Applicants may be asked to meet with the granting committee for further explanation of your project/program in person.

Reports of the projects funded must be submitted to the Endowment committee by May 1 of the year following the grant, either in writing or during the presentation to the club.

The Endowment Committee reserves the right to refuse requests based on the availability of grant money in any given year and/or the lack of grant requests that comply with the published guidelines. If grant is not funded in one year, you could apply the following year.

Please send all requests for grant funding to:

Ruth Stenberg
Sunrise Rotary Foundation
Grants Manager
ruthstenberg@gmail.com
Questions to: 614-832-6755

Grant Timeline:

January 31: Value of endowment grant determined based on previous year-end balance.

February/March: Promotion within the Westerville Sunrise Rotary Club

April: Promotional e-mail and press release to community

May 15: Grant(s) deadline

June 1: Grant(s) determination meeting

June 15: Grant(s) announcement to recipient and community

July 1: Money available for recipient(s)

Spring 2017: Recipient's presentation to the Westerville Sunrise Rotary Club

2016 ENDOWMENT FUND GRANT APPLICATION

What is the name/title of your youth project? _____

Applicant name (individual or group) _____

How did you find out about this grant? _____

Contact name _____

Contact Mailing Address: _____ City _____ State _____ Zip _____

Contact primary phone: _____ E-mail _____

Alternate Contact Information (*during summer months - if different from above*)

Alt. Contact Mailing Address: _____ City _____ State _____ Zip _____

Alt. Contact primary phone: _____ E-mail _____

How much support are you requesting in \$? _____

Will this program exist with only a partial grant or no grant? Y_____ N_____

Is this program/project dependent on additional funding beyond this grant for which you are applying? Y_____ N_____

How much of those additional funds are already secured? _____

Explain: _____

Is this request for a new or existing program? New _____ Existing _____

Has this project received Endowment funds before? Y_____ N_____

Will this be an ongoing program? Y_____ N_____

Will this program require reoccurring grant funding? Y_____ N_____

Does this program have the potential to be self-supporting? Y_____ N_____

Without costing programming dollars, how can Westerville Sunrise Rotary expect to be recognized by your organization?

Description of this youth project and request. (*Use as much space as needed*)

Please share how you see this project/program helps to meet the needs of Westerville youth and/or supports service to or by youth. *(Use as much space as needed)*

Describe the key activities or steps you will do to complete this program/project and by when those will take place. *(Use more lines if necessary)*

Key activity

By Date

Please provide amount of money requested, details of estimated expenditures and a timetable for the expenditures. *(Insert more line items if needed)*

Expenditure Item	Cost Per Unit	Total Cost	Dates of Expenditures*
Total Amount Request		\$	

*Grants must be fully expended within 8 months after money dispersed.

Please include as attachments, copies of any bids, price estimates or documentation of expected expenses. In addition, if there are other materials that will help document the expected success or positive impact of this project, please feel free to enclose those as well.

For questions or assistance about this application process, please contact Ruth Stenberg, Sunrise Rotary Foundation Grants Manager at ruthstenberg@gmail.com or 614-832-6755.

Return this form my mail to the Sunrise Rotary Foundation Grants Manager, 5987 Dunabbey Loop, Dublin, OH 43017 or email to ruthstenberg@gmail.com no later than May 15, 2016.